

**學生個人資料修改通知書**  
**Amendment of Student Personal Particulars**

學生編號  
Student No. \_\_\_\_\_

香港身份證 / 護照  
H.K.I.D. Card / Passport \_\_\_\_\_

英文姓名  
Name in English: \_\_\_\_\_

課程編號  
Programme Code \_\_\_\_\_

請在需更改項目旁的( )內加「√」, 並以英文填寫資料。

Please put a "√" in the ( ) next to the item which needs to be amended, and **fill in the details IN ENGLISH.**

**新紀錄 New Record**

- ( ) 住宅號碼 Residential Tel. No. \_\_\_\_\_
- ( ) 手提電話號碼 Mobile Phone No. \_\_\_\_\_
- ( ) 圖文傳真號碼 Fax No. \_\_\_\_\_
- ( ) 電郵地址  
E-mail Address \_\_\_\_\_
- ( ) 地址  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 生效日期  
Effective Date : \_\_\_\_\_
- ( ) 其他  
Others \_\_\_\_\_  
\_\_\_\_\_

請夾附有關文件(Please attach documentary proof)

簽署  
Signature : \_\_\_\_\_

日期  
Date: \_\_\_\_\_

備註:

如需要更正姓名、出生日期或身份證號碼, 你須攜同證明文件的正本親身或授權代理人到學院秘書處辦理有關手續。

**Remarks:**

**If you wish to amend your name, date of birth or H.K.I.D. Card number, you must apply IN PERSON or ask AN AUTHORIZED REPRESENTATIVE to approach Campus Secretariat to complete the procedures.**

**For Office Use only:**

Checked By:	Updated SRS By:	Remarks: (document attached)
Date:	Date:	Student ID copy */ Student Card Application Form*/ Others*